



श्यामा प्रसाद मुखर्जी पत्तन, कोलकाता  
**SYAMA PRASAD MOOKERJEE PORT, KOLKATA**  
हल्दिया गोदी परिसर  
**HALDIA DOCK COMPLEX**  
वित्त विभाग  
**Finance Division**



5<sup>th</sup> Floor, Revenue Section, Jawahar Tower, P.O-Haldia Township-721607.

सं./No. FD -32/ 299 /HR

दिनांक/ Dated: 16<sup>th</sup> December, 2022

**TRADE CIRCULAR**

**Sub: Acceptance of payment against Vessel related charges (VRC) from Importers/Exporters**

SMP Kolkata has received representations from Importers/Exporters requesting port to allow them to make payment of vessel related charges directly to port in respect of their vessels.

2. The matter has been considered favourably and the Board of Syama Prasad Mookerjee Port, Kolkata has since approved that in case of vessels carrying cargo of a single importer/exporter, the VRC may also be paid by Importer/Exporter, provided the ship owners/their agent authorizes the same. However, notwithstanding any such authorization by the Ship Owners, the responsibility to clear all vessel related dues of the port including damage to the port property shall remain on the Ship Owners / Steamer Agents.

3. In view of above, existing Clause 3(vi)(a) of the General Principles of Assessment of SOR stands amended as follows:

“Vessel related charges shall be levied on the Ship Owners/Steamer Agents. In case of vessels carrying cargo of a single importer/exporter, the vessel related charges may also be paid by importer/exporter, provided the ship owners/their agent authorizes the same. However, notwithstanding any such authorization by the ship owners, the responsibility to clear all vessel related dues of the port including damage to the port property shall remain on the ship owners / steamer agents”.

4. In case of such arrangement, the concerned Importers/Exporters shall have to file necessary application for issuance of 'No Demand certificate' to Port in prescribed format enclosing all required documents prescribed therein, along with the letter from the Vessel owner/Steamer Agent authorizing them to make payment of vessel related charges of the vessel concerned. They shall also arrange to collect the hard copy of the 'No- demand Certificate' physically from the Port, submit the same to Customs Authority and obtain the 'Port Clearance' from them and present the same to Dock Pilot/Pilots. In case of Coastal vessels, presently the 'No- demand Certificate' is to be submitted to the Pilots. Format for such Authorization letter to be issued by Vessel owner/Steamer agent is enclosed.

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5. The Importers/Exporters concerned would be required to make requisite payment of all vessel related charges well in advance through the Revolving deposit Account (PCAN Account for vessel) to be maintained by them separately at KDS and HDC for getting the 'No-Demand Certificate' from Port.

6. The above is for information and record of all concerned Importers/Exporters operating at SMP Kolkata.

Hindi version follows.

  
अभिजीत गुप्ता / Abhijit Gupta 16/12/2022  
महाप्रबंधक(वित्त) / General Manager (Finance)

**Encl:** Format for authorization letter to be issued by Ship Owner/Steamer Agent.

[To be typed on the letter head of Ship Owner / Steamer Agent]

To,  
**General Manager (Finance)**  
**Haldia Dock Complex** [If vessel is handled at HDC]

Or

**F.A & C.A.O,**  
**SMP Kolkata** [If vessel is handled at any point other than at HDC]

Dear Sir,

**Sub: Letter authorizing the Importer/ Exporter [Importer / Exporter name] to make payment of vessel related charges of the vessel [Vessel Name with VCN].**

We acting as Ship owner / Steamer Agent [*Strike out portion not applicable*] of vessel MV..... do hereby unequivocally authorize M/s ..... [Importer / Exporter name] to make payment of vessel related charges in respect of the subject vessel directly to port. The vessel related charges to be paid by M/s ..... [Importer / Exporter name] may be accepted accordingly.

We understand and agree that notwithstanding any such authorization by us, the responsibility to clear all vessel related dues of the port including damage to the port property, if any, shall rest on us as ship owners / steamer agents of the subject vessel.

Thanking you,

Yours sincerely,

[Name of Ship Owner / Steamer Agent]  
(Signature with official stamp or seal)