

## **NOTICE**

**SYAMA PRASAD MOOKERJEE PORT, KOLKATA  
KOLKATA DOCK SYSTEM  
Finance Division**

**No.Fin/PSLI/DLC/20/987**

**24.12.2020**

**All Pensioners/ Family pensioners  
Kolkata Dock System**

### **Sub: Submission of Life Certificate through Jeevan Pramaan Portal**

Jeevan Pramaan (Digital Life Certificate) generated through Jeevan Pramaan Portal is a biometric enabled digital service for pensioners. Any Pensioner whether belonging to Central Government, State Government or any other Government organization can take benefit of this facility.

Digital Life Certificate Scheme for Pensioner solves the issue of personal presence required earlier in Life Certificate and gaining special importance due to COVID-19 situation.

**Kolkata Dock System has been registered as a Pension Disbursing Authority (PDA) in the Jeevan Pramaan Portal and accordingly, all the pensioners / family pensioners of Kolkata Dock System are being requested to avail the facility of submission of Life Certificate through JEEVAN PRAMAAN using Jeevan Pramaan Portal.**

The pensioners/family pensioners of Kolkata Dock System may follow the following steps to generate and submit Online Aadhaar based digital life certificate by using the JEEVAN PRAMAAN PORTAL of Government of India.

The Name of the Nodal Officer for Kolkata Dock System, Syama Prasad Mookerjee Port, Kolkata is given below:

**Name of Nodal Officer: Shri Biswa Ranjan Biswas**

**Dy. Chief Accounts Officer**

**Tel No. (033) 7101-2307,**

**Email-bbiswas@kolkataporttrust.gov.in**



### **What is Jeevan Pramaan or Digital Life Certificate?**

Jeevan Pramaan is computer generated 'Life Certificate' for pensioner. Jeevan Pramaan Certificate for individual pensioner is generated by using his/her Biometric Credentials.

### **How is this different from traditional Life Certificate issued by Govt. Officers/Agencies?**

For this certificate, individual pensioners are not required to present himself/herself in front of authorised Officers. This can be generated even from home. Only the pensioner needs an internet connection and Biometric device.

### **How can I create Jeevan Pramaan, if I do not have internet connection?**

Visit your nearest Citizen Service Centre (CSC) or Post Office to get yourself registered (Details available on site using locate a cent6re lnk)

### **How can I find Citizen Service Centre's (CSC's) / Designated Offices ?**

1. Access Jeevan Pramaan website at <https://jeevanPramaan.gov.in> or <https://lifecertificate.gov.in> and find the Centre using "Locate A Centre" option and providing the applicable details, or
2. SMS "JPL" <space> pincode to 7738299899 (for example, if pincode of the residence of a pensioner is 721607 then he is required to write "JPL 721607" in the message body and send the SMS to 7738299899). The portal reply message will give a list all available centre in the locality, where you can visit for generating Jeevan Pramaan.

### **Can I visit the Citizen Service Centre's (CSC's) for a certificate?**

Yes, Any pensioner having pension account in Bank/ Post Office can go to Citizen Service Centre (CSC) for the certificate.

### **What is required for registration on Jeevan Pramaan?**

Pensioner needs to know and provide his/her Aadhaar Number, Pension Roll Number, Bank Account Number and Bank details, Present address etc. Details are mentioned in the Annexure.



### **There are three ways to register and get a Jeevan Pramaan:**

- Visit your nearest Citizen Service Centre (CSC) and register online using Citizen Service Centre (CSC) services and you may have to pay manually for this.
- Visit a Designated Office and register yourself.
- Download the application & install your android based smart phone/tablet or Windows PC/ laptop and register yourself (you will need biometric device for this step).

### **How can I register for a digital life certificate?**

Pensioners information like pension Aadhaar Number, Pensioner Name, Pension Roll Number, as shown in the pension Identity card issued by KDS. Bank Accounts details, Address, Mobile No. etc. are fed into the system through web based / client interface and finally pensioners' personal information are authenticated using the Aadhaar Number and pensioner has to put his finger on to the finger print scanner or eye on the Iris scanner.

After successful authentication, Pramaan ID / the transaction number is displayed on the screen and same is sent to Pensioner's mobile as SMS from the portal.

The portal generate Electronic Jeevan Pramaan for the successfully authenticated pensioner and it is stored in the central Life Certificate Repository database.

The disbursing Bank can access and get the Jeevan Pramaan certificate from the portal for his pensioners through the electronic data transfer mechanism created between the portal and Bank server.

### **Is it necessary for a Pensioner to be in India for getting a Jeevan Pramaan?**

No, Pensioner can use Android / Windows PC based application available for download [jeevanpramaan.gov.in](http://jeevanpramaan.gov.in) portal and may register from any location.

### **How many times an individual has to register in a year?**

Individual has to register once and later he can generate Jeevan Pramaan using Biometric authentication in the month of November for every year. However the pensioner who are getting pension from Life Insurance Corporation, should be submit the Life Certificate as usual in the respective month as presently followed.



**Is the online registration chargeable? (this point may not be mentioned)**

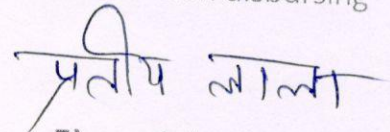
Jeevan Pramaan Centres may charge a specified amount for submission of Digital Life Certificate.

**Is electronic Jeevan Pramaan a compulsory for the pensioners?**

No, this facility has been given to get hassle free Life Certificate. The conventional Life Certificates are also valid.

**Is this Certificate valid?**

Yes, Digital Life Certificate is a valid certificate and recognized under the IT Act. The system benefits the pensioner from having to go before the Pension disbursing Authority to prove that he/she is alive.



**Financial Adviser &  
Chief Accounts Officer (I/c)**



## Annexure

### Details to be Captured in Jeevan Pramaan application

Aadhaar/ Virtual Id	Aadhaar/Virtual Id of pensioner allotted by UIDAI	
Mobile Number	Any valid mobile number of pensioner	
E Mail Id	Email Id of the pensioner (Optional)	
Full Name as in Aadhaar	Name of Pensioner as registered with Aadhaar	
Type of Pension	Select anyone from the following list as per applicability (not a criteria for rejection) <ul style="list-style-type: none"> <li>• Service: For individuals</li> <li>• Family: To family after death of the official</li> </ul>	
Sanctioning Authority	Authority which approves and sanctions the pension of an individual List of Sanctioning Authority are available on <a href="https://jeevan-pramaan.gov.in/misc/circular">https://jeevan-pramaan.gov.in/misc/circular</a>	
Agency	Bank name like State Bank of India, UCO Bank, Punjab National Bank (Former UBI), Canara Bank, Indian Overseas Bank and Life Insurance Corporation of India.	
PPO Number	Pension Roll Number, 12-digit number that helps pensioner receive their pension	Max Length is 30 varies for Different PSA/PDA
Bank Account Number	Account number in which pensioner receives pension and registered with disbursing agency	